COLEG CYMUNEDOL
Y DDERWEN

"CCYD aspires to empower our community to be collaborative, resilient and reflective individuals who have the self-confidence to embrace challenge".

Transition Booklet
2026-2027

"Education is the passport to the future, for tomorrow belongs to those who prepare for it today."
Malcolm X.

Croeso / Welcome

to Coleg Cymunedol Y Dderwen

As your prospective Headteacher, I would like to warmly welcome you to CCYD. We are all excited to welcome a new group of learners to our school, and we hope that you will take every opportunity we provide to become a collaborative, resilient and reflective individual who has the self-confidence to embrace challenge.

In CCYD we promote a community where we make choices every day to take pride in what we say and what we do. I am proud to share this message with you, and hope that you will also take pride in your experiences prior to attending Comprehensive School.

Mrs Tracey Wellington, Headteacher

"You can learn something new everyday if you listen."

Croeso / Welcome from Miss Stockton

My name is Miss Stockton and I will be your Head of Year. I absolutely love this role and cannot wait for you to join us to form a Year 7 group I can be proud of. I will be coming into your schools later on in the year to see you in your current environment. I use these sessions to get to know you and support you in this transition process.

Alongside this evening, you will have transition days later on in the year to help you feel more at home in CCYD.

Please remember, if you are worried about anything - anything at all - just let us know and we'll do our very best to help. I hope this booklet answers the majority of questions you may have. I look forward to seeing you across this academic year.

See you soon,

Miss Andrea Stockton, Head of Year 7

Day 1 as a CCYD learner

Your first day at Coleg Cymunedol Y Dderwen will be 2nd September 2026 and the school day begins at 8:30am.

There will be a number of staff to meet and greet you outside the school gates and they will direct you to the Main Hall.

Miss Stockton & her team will welcome you with your very first assembly.

After assembly, your form tutors will share lots of information and you'll receive your timetables.

You will spend some time with your form tutor and your new class mates, getting to know one another, having a tour of the school and finding the answers to any questions you may still have.

After your first day, you'll be feeling happy, confident and ready for learning.

Meet the Pastoral Team

When you start at Coleg Cymunedol Y Dderwen you will get to know many new teachers and other members of staff. Every day starts with form time with your tutor. Your form tutor will be the first staff member you see each day and they will help you with any issues.

Head of Year 7
Miss Andrea Stockton

Transition Coordinator
Miss Olivia Wellington

Transition LSO
Mrs Claire Jarvis

Pupil Support Officer
Mrs Paula Struthers

Pupil Support Officer
Mrs Kelly James

Pupil Support Officer
Mrs Judith Davies

CEC Support Officer
Miss Angharad Rowlands

Pupil Support Officer
Miss Dawn Byrne

Administrative Assistant
Miss Hannah Carr

What's different about secondary school?

CCYD is much bigger than your primary school. You will move from classroom to classroom for your different lessons. You will also need to carry your bag and anything you need for that day - books, PE kit, food ingredients etc.

You will have 5 different lessons with different teachers each day. Don't worry, you will get to know them in no time at all!

There may be some subjects that are completely new to you - French, Computing, Design Technology and some of the sports on offer.

You will have the opportunity to participate in a number of extra-curricular activities, after school clubs and we run many school trips.

You will have a timetable to help you remain organised and ready for the day ahead. It may take a little time to get used to being independent.

You may be wearing a full school uniform for the first time. You must wear your uniform every day and your form tutors will check this each morning.

Top Tip: Pack your bag the night before and only bring in what you need for that day.

What uniform do I need to wear?

We're proud of our uniform and expect all learners to look really smart. The uniform code at Coleg Cymunedol Y Dderwen will fall into 2 codes across the academic year.

Code 1: (September – Easter Break) SHIRT & TIE
Code 2: (After Easter Break – July) SUMMER CODE or SHIRT & TIE

Grey Jumper With School Logo or Grey Cardigan With School Logo
Plain White Shirt (Long or Short Sleeve)
School Tie (Traditional or Clip-On)
Black Trousers or Knee length Skirt
Black Leather Shoes or Black Trainers (No other colours)
Black Socks or Tights
Suitable coat for wet and cold weather

Please see our website for more details
www.ccyd.co.uk/school-uniform

PE Kit

Girls Indoor PE Kit
Polo Shirt
Black Shorts
Black Skort

Girls Gym/Dance Kit
Polo Shirt
Black Shorts
Black Leggings

Girls Outdoor PE Kit
Polo Shirt
Black Shorts
Black Skort
Sports Top
Tracksuit Bottoms

Boys Indoor PE Kit
Polo Shirt
Black Shorts
Black Socks

Boys Outdoor PE Kit
Rugby Jersey
Black Shorts
Sports Top
Tracksuit Bottoms
Black Socks

Boys Outdoor PE Kit
Rugby Jersey
Black Shorts
Sports Top
Tracksuit Bottoms
Black Socks

Your School Day

Being in secondary school is different to your primary school in many ways. One of the main differences is that you move from classroom to classroom for your different subjects rather that staying in the same classroom all day.

You will be given a timetable on your first day and a tour of the school. This is so that you can find your way round and identify all the subject departments, toilet blocks, reception, pastoral office, library and canteen that you will visit during the school day.

TUTOR TIME	8:30 - 8:50am
Lesson 1	8:50 - 9:50am
Lesson 2	9:50 - 10:50am
BREAK TIME	10:50 - 11:10am
Lesson 3	11:10 - 12:10pm
Lesson 4	12:10 - 1:10pm
LUNCH TIME	1:10 - 1:50pm
Lesson 5	1:50 - 2:50pm

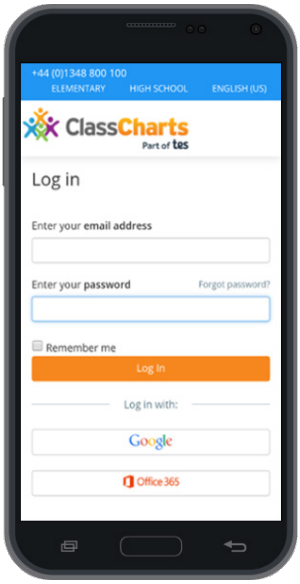
ClassCharts App

You and your parents can keep track of your attendance, timetable, achievements, sanctions and important messages / announcements via the ClassCharts App.

This app can be downloaded onto a mobile phone (Apple & Android) and is our main method of communicating information home. You will be given a code to register in September.

This App can also be used for reporting absence and attaching appointment letters etc.

Please see our website for more details
https://ccyd.co.uk/classcharts



ClassCharts
for Parents

Ready for Learning

We advise learners to be in school by 8.15 so that you have time to settle before morning registration at 8.30. You must be on time for lessons and you will be asked to line up outside your classroom. You will then be welcomed into each classroom and will need to get your equipment (stationery and books) ready to begin learning.

What should I do If I'm unhappy about anything?

Your Head of Year, form teacher and student support officers are available if you need support. Any of your teachers will also be willing to answer any questions you may have.

Mobile Phones

At CCYD our priority is to create a safe and supportive learning environment that is free from unnecessary distractions and the potential for unkind behaviour, often associated with smartphones and social media. In order to safeguard all learners and create a focused and supportive learning environment we have adopted a complete ban on the use of mobile phones and electronic devices throughout the school day - including break times, lunchtimes and lesson transitions.

Expectations:

1. Mobile phones must be switched off and stored in school bags from the moment learners enter the school gates until the end of the school day.
2. Headphones, AirPods and similar devices must not be used at any time during the school day and should be left at home.
3. If a mobile phone is seen or heard during the school day, it will be confiscated and placed into a secure locker. Parents/Carers will be expected to collect the mobile phone or electronic device at the end of the school day between 3pm – 3.30pm.
4. If a learner refuses to hand over their phone, they will be placed in internal isolation and parents/carers will be contacted and required to attend an urgent meeting. Learners who refuse to hand over their mobile phone or electrical device risk receiving a fixed-term exclusion.
5. In an emergency, parents/carers should contact the school directly via the main office and/or the pastoral office. If there is a situation which requires communication with home, learners must speak to a member of pastoral staff who will deal with the matter.
6. Mobile phone devices used for medical purposes will be permitted.
7. In cases where mobile phone misuse is persistent and/or severe, such as filming others without consent or engaging in malicious, harmful, or inappropriate activity, more serious consequences will follow. These may include internal isolation, fixed-term exclusion or permanent exclusion.

What if I am late or absent?

The school doors will close at 8.30am, if you arrive after this time you will need to sign in at the 'READY2LEARN' centre, there are signs that will direct you from the main entrance to this location.

What do I do for lunch

We advise in the first few weeks of school you bring a packed lunch if possible. We will send out consent forms for thumbprints to be used for cashless catering in the first few weeks so that the school's canteen can be used. There are a range of options but we encourage you to make wise choices to manage your spend between break and lunch times.

School Gateway / Access PaySuite

We use a cashless system in school for you to pay for any food/ drinks that you buy at break and lunch times. This system uses fingerprint or Pin code to access your account. It is the way that your parents can pay for any school trips or other events during the year. If you receive Free School Meals then your account will be automatically updated everyday with the daily amount.Your parents need to register online using the info we will provide you. Please keep the account topped up.
https://login.schoolgateway.com

Parent Information

Our teachers spend most of their day in the classroom. Therefore, it is difficult for them to respond to or speak to you immediately. Most queries can be initially directed to your child's form tutor by telephoning the school. If you need to speak to Mrs Stockton then a message can be left with the Main Office/Reception. Subject teachers can also be contacted this way. The school will communicate with you through SIMS inTouch App and ClassChartsApp, we also communicate with parents via our website, Twitter feed and Facebook page.

Pastoral Support Officers

We have three full time Pastoral Support Officers working in the school. Their roles are to support both learners and their families to secure regular attendance. They can also support a range of wellbeing issues which may be affecting a learner's education. The team can be contacted via the Main Office.

Attendance

You may have already heard about 'Attend to Achieve - Miss School Miss Out' attendance guidance.

In a bid to support your attendance and prevent you from becoming a 'persistent absentee', we (our feeder primary schools and CCYD) have set our attendance target as 92%.

We hope that you will join your form in achieving positive attendance, and win the whole school's attendance league competition!

If you are unable to attend school, please can a parent or guardian notify us on: **01656 815920**.

Transport

For learners who are entitled to 'home to school transport', this service is provided by Bridgend County Borough Council. Details of the school transport provision can be found via the BCBC website via *www.bridgend.gov.uk*

All new starters will receive a letter from Bridgend County Borough Council providing details of the transport arrangements for your child in preparation for their new school in September.

If you have any queries, please do not hesitate to email: *schooltransport@bridgend.gov.uk* and the team will respond to you as soon as possible.

School Carpark / Bus Bays

Please be vigilant around the school carpark of moving vehicles. Do NOT run and always use the pavements/crossings provided.

Walking / Cycling / Scootering

Please adhere to the highway code when using the roads, pavements and crossings. Do not use your mobile phone when crossing the road. Be mindful of the general public and our community when travelling to and from school. You are a representative of the school when wearing the uniform so no bad language or inappropriate behaviour.

Our Staff

CCYD is a lot bigger than your primary school and there are many more teachers and support staff here to support you during your time with us. Different teachers and support staff have different roles and responsibilities, we have listed some below for you:

Senior Leadership Team	
Head Teacher	Mrs Tracey Wellington
Deputy Headteacher	Mrs Catherine Waithaka
Assistant Headteacher	Mrs Jennifer Williams
Assistant Headteacher	Mr Matthew Humphreys
Assistant Headteacher	Mrs Justine James
Assistant Headteacher	Mrs Catherine Pope
Assistant Headteacher	Mrs Beverley Hill
Finance & Personnel	Mrs Melanie Hopkins

Year 7 Pastoral Support Team	
Head of Year 7	Mrs Andrea Stockton
Pupil Support Officer	Mrs Paula Struthers
Pupil Support Officer	Mrs Kelly James
Pupil Support Officer	Mrs Judith Davies
Pupil Support Officer	Miss Dawn Byrne
CEC Support Officer	Miss Angharad Rowlands
Transition Support Officer	Mrs Claire Jarvis

Support Staff	
Main Reception	Mrs Nicola Hurley

Croeso i Goleg Cymunedol Y Dderwen
Welcome to Coleg Cymunedol Y Dderwen
COLEG CYMUNEDOL Y DDERWEN
Pol Fynedfa Main Entrance
Dorfynedfa Reception

CIRCUIT SYMB

DO YOU NEED ANYTHING?

giveusashout@ccyd.bridgend.cymru

COLEG CYMUNEDOL Y DDERWEN

If you need support then "give us a shout" via the email address above

This is our new discrete access point for any of your requests for support.

We link with a number of support agencies to help provide the support you need. Some examples of how we can help;

UNIFORM - we can;

- Provide second hand laundered uniform
- Provide new items of uniform
- Support with uniform grants
- Help with PE kit

FOOD - we can;

- Share details of support agencies
- Liaise with food banks / community kitchens
- Offer direct food parcels
- Support with efsm queries
- Provide short term lunch provision

EQUIPMENT - we can;

- Provide necessary items of equipment
- Support with exam equipment
- Provide ingredients for food lessons

Please email any of your needs to the "give us a shout" email address and we will discretely work on providing any support we can as soon as possible.

Wellbeing & Emotional Support

The school offers a range of behaviour, wellbeing and emotional support via the ReadyToLearn Centre.

There are 3 dedicated ReadyToLearn Learning Support Officers who offer this support every day to learners who require additional support

The centre is split into 3 sections - Behaviour / Wellbeing & Emotional Support

The ReadyToLearn Centre uses the Thrive approach to assess emotional development and create action plans with exciting activities to improve emotional wellbeing.

There is a area where learners can undertake small group work or independent learning. This is useful if they need a quiet space to work or need to take time out due to difficult circumstances.

The facility also hosts a quiet and accessible space for learners with temporary mobility issues to access learning rather than be at home.

LSO
Miss Sian Thom

LSO
Mr Ricky Bowen

PSO
Mrs Judith Davies

ALN & Learner Support

At CCYD we recognise that all learners come to school at different stages of development and with different needs. Whilst many factors contribute to the range of difficulties experienced by some children, we believe that much can be done to overcome them by parents, teachers and learners working together.

Learners who meet the locally agreed criteria for having ALN will be supported by class teachers, teaching assistants, other adults and the learning environment. ALN learners and learners who are recognised as needed support will access the following:-

- Learner Support Centre with a range of 1:1 and group rooms to offer bespoke support.
- Learning Support Officers (Literacy/Numeracy, ELSA, Thrive, bespoke ASD support, fresh start, gross motor skills, speech & Language programmes, physiotherapy programmes, structured activities at break and lunch time)
- Learning Support Assistants (In class shared support)
- School Counsellor & Independent School Counsellor
- Nurture - structured support at break and lunch time
- Visual timetables, Daily check
- Homework help
- Access arrangements and assessments

"More information about ALN, the definition of ALN and the ALN act can be found on the school website".

ALNCO
Mrs Jennifer Williams

Assistant ALNCO
Mrs Nina Ellis

LRC / MLD Provision

CCYD is proud to be home to a specific Learning Resource Centre. There is a cohort in each year group, taught as a smaller class by subject specialist teachers throughout the school. Places in the provision are granted by the Local Authority with strict criteria to support the most vulnerable learners.

Learners who attend the MLD provision are fully integrated into the school building. Learners in the MLD provision access a wide range of intervention and support programs to assist their academic, social and emotional development while supporting independence. The class is supported by additional learning support staff who are able to ensure all children are valued, respected and nurtured.

The team endeavour to provide the best educational opportunities for each child and strive to maximise their potential in a 'can do' learning culture.

Whilst many factors contribute to the range of difficulties experienced by some learners, we believe that much can be done to overcome them by parents, teachers and learners working together.

CCYD school values the abilities and achievements of all its learners and all learners in this provision and full members of CCYD and full integrated into mainstream school life.

Assistant ALNCO
Mrs Nina Ellis

MLD Coordinator
Mrs Rhian Humphries

Additional Support - Literacy

- Targeted support for learners
- 1:1 intervention sessions
- Small group intervention sessions
- After school support sessions
- Dedicated Literacy intervention officer
- Well resourced library
- Librarian and after school library sessions
- MyOn - digital library and reading resource
- BKSB testing and intervention support package

Literacy Coordinator
Ms Katie Pope

Additional Support - Numeracy

- Targeted support for learners
- 1:1 intervention sessions
- Small group intervention sessions
- After school support sessions
- Dedicated Numeracy intervention officer
- My Maths
- Form time Maths support program
- Accelerated Maths program
- STAR Maths tests
- BKSB testing and intervention support package

Numeracy Coordinator
Mrs Leanne Grabham

COLEG CYMUNEDOL
Y DDERWEN

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