

20<sup>th</sup> May 2020

Dear Parent/Carer

I hope you and your families are all safe and well. Welcome to Coleg Cymunedol Y Dderwen.

I am delighted to be writing to you to welcome your family to join our CCYD family where we will work together to ensure your child has a smooth transition and the best possible education to enable them to achieve their chosen pathway.

You will find in this pack of information the following;

- A welcome pack which is full of useful and essential information about the school. Also included in this information pack are details of the key staff that will help during transition and when your child joins us.
- A really helpful book full of activities to help your child with their thoughts and feelings on completing their primary school years and beginning their secondary school journey. Some of the activities in the booklet would be really beneficial for our staff to see and to have the opportunity to discuss with your child.

There are a number of key staff available to help and support you and your child. Please make use of the contact details within the welcome pack and the school website so that we can provide support and address any concerns you may have.

Working behind the scenes to ensure a smooth and safe transition are the Transition Coordinator, Mrs Leanne Grabham, and the Transition LSO, Mrs Clare Jarvis. In addition to this Mrs Andrea Stockton is the Pastoral Leader for year 7 next year and she has already started to learn about your child by liaising with the transition team and your child's primary school. Also working to ensure a smooth transition are the Assistant Headteacher/ALNCo, Mrs Jennifer Williams and the Assistant ALNCo, Mrs Nina Ellis. These staff can be contacted if you have any queries or questions by using their details via the school website or within the welcome pack.

These are difficult, uncertain and challenging times. However, I know the staff team at CCYD are ready for the challenge and I'm confident that by working in partnership we can overcome the obstacles the current situation presents us with and we can all enjoy the good times and the learning journey at CCYD.

We are all looking forward the time when we are able to welcome you and your child face to face at CCYD.

If you any questions or queries please do not hesitate to contact me via [gareth.pope@bridgend.gov.uk](mailto:gareth.pope@bridgend.gov.uk)

Look after yourselves and keep safe.

Kind regards

Gareth Pope – Deputy Headteacher

- *If this pack has been sent to you and your child is not due to attend CCYD please email me and I will remove your details from the mail list.*

